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Rio Tinto is a leading international mining group, headquartered in the UK. Rio Tinto's business is finding, mining and processing mineral resources. Major products are aluminium, copper, diamonds, energy (coal and uranium), gold, industrial minerals (borax, titanium dioxide, salt, talc) and iron ore. Activities span the world but are strongly represented in Australia and North America with businesses in South America, Asia, Europe and Southern Africa.

Rössing Uranium Limited is proud to be a Namibian Equal Opportunity Employer. As part of the Rio Tinto Group, we are dedicated to leading edge environmental, health, safety, community and competitive employment standards. We are focused on advancing our mining and metallurgical technology and becoming an innovative supplier of clean, environmentally friendly energy to approved electricity generators worldwide.

As per the Affirmative Action (Employment) Act, Act 29 of 1998; Namibian Citizens from historically disadvantaged groups, especially women and people living with disabilities, will enjoy preferential treatment. Only short-listed candidates will be contacted.

www.rossing.com

Training Coordinator

An exciting and challenging position exists at the Rössing Uranium mine for an experienced Training Coordinator in the Training and Development section of the Human Resources department, reporting to the Specialist: Training and Development.

The successful incumbent will be responsible for the planning, coordination, delivering and maintaining of the training and development requirements as well as the improvement of function/services in the engineering, processing and mining operations.

Key performance areas

- Maintain health, safety and environmental standards.
- Training facilitation, assessing, planning, coordinating and organising of training activities based on Rössing's needs.
- Administration and maintaining of all records for trained personnel.
- Development and succession of engineering, processing and mining personnel.
- Liaise with operations and engineering counterparts to ensure that training activities support production requirements.

- Conduct audits to ensure compliance to training standards and best practices as support to improve performance.
- Responsible and accountable for all apprentices in the engineering section only.
- Supervising, leading, coordinating, planning, organising and controlling of training activities.
- Continuous improvement to ensure a cost effective and safe operation.

Minimum requirements

- Grade 12 certificate with 20 points and E-symbol in English plus a Trade Diploma.
- N6 in Electrical or Mechanical Engineering or equivalent qualification in an engineering related field, plus five years post apprenticeship experience in Electrical or Mechanical Engineering of which three years should be at a supervisory level.
- A recognised Facilitator/Assessor certification or the equivalent.

To apply

Please submit your curriculum vitae and certified copies of qualifications with a cover letter to: RUL.recruitment@riotinto.com

Application closing date: 27 January 2017

RioTinto
Rössing Uranium
Working for Namibia